



CLAREMONT GOULET CONSULTANCY

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Change of Name and Gender Cheat Sheet

To change your name only complete the application form, it will take up to 8 weeks.

Click for link: [Change of name form](#)

To change gender marker on birth certificate complete application form, it will take up to 10 working days.

Click for link: [Change of gender form](#)

Don't forget to get your medical practitioner to write a letter, details are included on the form.

Note: I got my GP to write one and as my GP is my primary health provider, this was acceptable.

What if I want to do both?

Complete both forms make the change of name appointment and lodge both forms. (you may be sent upstairs, this is a good thing) Processing of both forms may only take 10 working days.

Government Departments / Entities			
Title	Requirements	Cost	Method
Centre link	New Birth certificate with details on back	No cost	Visit MyGov office 88 Grenfell St Adelaide
Medicare			
ATO			
Registration Department	New Birth certificate with details on back, complete form given to you at front desk.	\$17 as of the 2-11-2017	Visit Service SA centre
Electoral Commission	Complete on-line form	No cost	Change Details page
ATSIC (If you have a business)	Complete on-line, may ask for evidence. New Birth certificate with details on back	No cost	Use the portal.
Financial Institutions	Contact for details.		
Super	Contact for details.		
Roll Over Fund	Contact for details.		
Optus	Down Load form		Form

* Please note that the information provided is a guide only.

All details are correct as of the 2-11-2017.